

Annual Meeting Notice

Via Electronic Mail

Date: August 12, 2026

Subject: Notice of Annual Homeowners Association Meeting

Dear Owners,

The annual Homeowners Association meeting is scheduled for **Saturday, September 12, 2026, from 10:00 AM to 12:00 PM**. The meeting will take place at the **Lewes Public Library, Large Meeting Room West**.

Meeting Materials & Board Interest

- **Enclosures:** The meeting agenda and current financial statements are attached.
- **Past Minutes:** Draft minutes from the September 13, 2025 meeting are available on the HOA website: www.reserveatpilottown.com.

Board Candidacy

The Reserve at Pilottown Homeowners Association really **needs owners to be on the HOA Board**. Please consider volunteering your time for our neighborhood. The Board meets approximately 4 times a year either in person or via Zoom. You do not need to live in Lewes full time to participate on the Board.

Email info@reserveatpilottown.com by August 26, 2026 if you would be willing to join the Board of Directors.

Proxy Voting Instructions

If you cannot attend in person, please complete the proxy form below to ensure a quorum and authorize a vote on your behalf. Return your completed proxy no later than September 4, 2026 using one of these four methods:

1. **Digital:** Email a photo of your completed and signed proxy form to info@reserveatpilottown.com or text it to 443-834-8102 or 609-947-1256.
2. **Mail:** Send a completed, signed copy to Reserve at Pilottown, PO Box 90, Lewes, DE 19958.
3. **Drop-box:** Place your completed, signed copy in the black mailbox to the left of Beth Wells' garage at 108 Seagull Drive.
4. **Hand Delivery:** Deliver directly to any of the following Board members:

- o **Karen Fleck:** 110 Seagull Dr.
- o **Beth Wells:** 108 Seagull Dr.
- o **Larry Firment:** 221 University Dr.
- o **Karen Potocki:** 307 Lightship Lane

Sincerely,

/s/ Karen Fleck

President, Reserve at Pilottown HOA

Reserve at Pilottown HOA – Appointment of Proxy – Return by September 4, 2026

This form authorizes another individual to vote on your behalf at the HOA Annual Meeting. Please complete, sign and return the proxy as instructed in the Annual Meeting Notice. This proxy is valid for one year unless revoked earlier.

I, _____, owner of the property located at

_____, hereby appoint

☐ Reserve at Pilottown Board of Directors

☐ _____

as my proxy to vote on my behalf at the Homeowners Association Annual Meeting to be held on September 12, 2026 and at any adjournments thereof. This proxy shall remain in effect until revoked by me in writing, or until one year from the date below.

Date: _____

Signature: _____

Name: _____