

**RESERVE AT PILOTTOWN BOARD OF DIRECTORS  
MINUTES OF MEETING**

**Date:** August 12, 2022

**Time:** 9:30 p.m.

**Place:** 107 Sea Gull Drive

**Attendees:** Karen Fleck  
Michael Tupman  
Glenn Dunnington  
Ron Oronzio

The Board reviewed the HOA financials as of July 2022. Based on the projected operating budget and the capital reserve contribution recommended by Whayland Consulting Group, the Board will recommend an annual assessment for FY 2023 of \$234 per lot: \$200 for the operating account and \$34 for the capital reserve account. For accounting purposes, the Board will ask the owners to cut two separate checks.

The Board has not renewed the rental of P.O. Box 442 and will discontinue using the Reserve at Pilottown letterhead. All outgoing mail correspondence will be copied on the letterhead of the HOA's accounting firm, Sombar & Co. CPAs. All incoming mail should be sent to Sombar & Co., 110 Pine Street, Georgetown, DE 19947.

The Board will notice the annual HOA meeting for September 30, 2022 at the Lewes Public Library.

The four current members of the Board are willing to stand for re-election to a one-year term. At the HOA annual meeting, the Board will entertain nominations from the floor for any additional owners who want to serve on the Board.